

28th January 2021

Dear Neighbour,

RE: 2-8 Rutland Gate – Commencement of internal soft strip and investigative works

I hope you are well and staying safe at this time.

On behalf of the new owners, I am writing to advise you of the works that Pristine London will be undertaking within the existing 2-8 Rutland Gate building for a 16-week period from 1st February 2021.

These internal soft strip and investigative works are required to enhance the new owners understanding of the existing building's condition and resolve the level of repair and refurbishment that the building will require to reinstate it as single-family home.

These works do not require planning permission, but we wanted to reach out and provide you with prior notice, let you know what we will be doing from 1st February 2021 and mitigate any potential impact on the local community.

Our works will include the removal of non-load bearing wall partitions, doors and frames, kitchen and sideboards, floor finishes, redundant plant, pipes and ancillary equipment. Our team will facilitate the removal of waste to skips located on the temporarily suspended residents car parking bays immediately to the front of the building.

The works will be progressed in full accordance with Westminster City Council's Code of Construction Practice, with staff operating within the existing 2-8 Rutland Gate building at the following times:

- Monday – Friday: 8am – 6pm
- Saturday: 8am – 1pm
- Sunday and Bank Holidays: Site closed

Our staff will access 2-8 Rutland Gate via the main entrance where operatives will need to sign in with security.

We are fully aware of the importance of maintaining our neighbours existing amenity levels and we are taking potential noise issues very seriously. Tests have been undertaken to establish current decibel levels to ensure we have a baseline of the current situation to work within.

COVID 19 Compliance

Pristine London have conducted a thorough risk assessment for the proposed works in line with the latest Government guidance for construction work updated on 6th January 2021 in consultation with Public Health England (PHE) and the Health & Safety Executive (HSE).

To ensure the safety of our staff and the local community during our 16-week period at 2-8 Rutland Gate, our staff will be strictly following a management plan which includes, but is not limited to, the following measures:

- All staff wear face masks on their journeys to and from work
- 2 metre distance to be maintained on trains, in public and at work.
- Use hand sanitiser which is provided at site entrance before entering and exiting site
- Wash your hands frequently and at least for 20 seconds using soap.
- Wear face masks at all times when at work
- Follow site rules on canteen times and hygiene
- Do not go into crowded areas and if it gets crowded ensure 2 metre distance is possible.
- Do not touch your face or eyes
- Avoid touching objects in public transport or in public places.
- Stay at home and inform your supervisor via phone if you or anyone in the household has the following: new continuous cough, high temperature.

Communication

Pristine London seek to be a good neighbour and keep the local community fully informed as we progress our works over the next 16 weeks.

We will produce and share a regular newsletter updating on progress as well as any notable upcoming activity. Copies will be posted to neighbours as well as uploaded to the project's consultation website - www.2-8rutlandgate.co.uk.

Should you have any queries, please do not hesitate to get in touch with our onsite contact:

- Paul Dolby - 07714823644

In the meantime, thank you for your understanding as we work carefully and safely through these challenging times.

Kind regards,

Pristine London